

PUBLIC COLLECTIONS

SCHEDULE
(Section 4 and 6)

FORM A

THE PUBLIC COLLECTIONS ORDINANCE, 1996
(Chapter 21)

FORM OF APPLICATION FOR A LICENCE
(Section 4(1)(b))

TO:

*The State Secretary/Resident of Division.

In pursuance of section 4(1) of the Public Collections Ordinance, 1996, I hereby apply for a licence to promote and solicit a collection the particulars of which are given below:

1. Name of applicant:
.....
(In block letters)

2. NRIC No. Tel. No.

3. Address:
.....

(Where applicant is a charitable or voluntary organisation)

Name of organisation:
.....

Registration No: Area of operation:
.....

Tel. No.
.....

Registered address:
.....

Name of official making the application:
.....

Designation: *President/Chairman/Secretary/Treasurer

4. State purpose (s) of collection (including particulars of charitable purpose for which proceeds are to be applied):
.....
.....

PUBLIC COLLECTIONS

5. Period for which licence is required:

6. (a) Total cost of project:

(b) Amount of fund already available (to be supported by-up-to-date Statement of Account):-
.....

(c) Any collection/subscription being granted previously for this project. If so, state licence number and date of issue.
.....

6. State how collections are to be made:

Method	Place
<p><i>(Delete items which do not apply)</i></p> <p>(a) Letter of appeal</p> <p>(b) Publicity (advertisement through newspaper)</p> <p>(c) Door-to-door campaign</p> <p>(d) Donation from selected donors</p> <p>(e) Other means (please specify):.....</p>	<p>Name of District:</p> <hr/> <p>Name of Division:</p> <hr/> <p>State-wide: *Yes/No</p>

8. Is any other property besides money to be collected?

If so, state nature of property and whether such property to be sold or given away?

9. Approximately how many persons shall be authorised to act as collectors for the purposes of the collection.?

10. Will any remuneration be paid out of the proceeds of the collection to any collector or other person?

If so, at what rate and to whom the remuneration are to be paid?

Has the applicant, or to the knowledge of the
 applicant has anyone associated with the promotion
 of the collection, been refused a licence under the
 Ordinance, or had his licence been revoked?
 If so, give particulars of the refusal or revocation.

12. Give names and particulars of persons authorized to act as collectors to solicit and collect public collections (attach a separate sheet, if necessary).

Name	NRIC No.	*Status in organisatio	Address

I, the undersigned, declare that all the information and particulars stated in this application are correct to the best of my knowledge and belief.

Signature of applicant:.....

Designation: *President/Chairman/Secretary/Treasurer

Date:.....

*Delete whichever is not applicable.

PUBLIC COLLECTIONS
FOR OFFICE USE

A. File Reference:

B. (1) Comments by *Commissioner of Police/Divisional Superintendent of Police:

.....
.....
.....

Date: Signature:

Place:..... Designation:

(2) Comments by:

.....
.....

Date: Signature:

Place:..... Designation:

C. *Approved/Not approved.

Date:

State Secretary/Resident of

Division.

.....

D. Licence No:

Date of issue:.....

Period of validity: From.....to

Signature:

(Registry)

Date:

**Delete whichever is not applicable.*